

**Draft Minutes**

*Thai Nguyen, April 19, 2026*

**MINUTES  
OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
TDT INVESTMENT AND DEVELOPMENT JOINT STOCK  
COMPANY**

**Company Information:**

- Company Name: TDT Investment and Development Joint Stock Company
- Headquarters: Thuan Phap Hamlet, Diem Thuy Commune, Thai Nguyen Province, Vietnam.
- Business Registration Certificate No. 4600941221 issued by the Department of Planning and Investment of Thai Nguyen province, first registered on March 22, 2011, amended for the 13th time on October 30, 2024.

**Time and location:**

- Time: 8:30 AM, April 19, 2026
- Location: TDT Investment and Development Joint Stock Company  
Thuan Phap Hamlet, Diem Thuy Commune, Thai Nguyen Province, Vietnam.

**I. ATTENDEES AND LEGAL VALIDITY OF THE GENERAL MEETING OF SHAREHOLDERS**

**1. Participants:**

***Shareholders and shareholder representatives of TDT Investment and Development Joint Stock Company***

- The total number of shareholders according to the VSDC list as of March 23, 2026, is ..... shareholders, holding 23,896,534 shares (equivalent to 100% of the outstanding voting shares)..
- The total number of shareholders and authorized representatives attending in person is ..... persons, representing ..... shares, accounting for .....% of the total voting shares.

***Board of Directors (“BOD”) :***

- Mr. Chu Thuyen: Chairman of the Board of Directors
- Mr. Nguyen Viet Thang: Vice Chairman of the Board of Directors and General Director
- Mr. Nguyen Van Bang: Member of the Board of Directors and Deputy General Director
- Mr. Pham Thai Hoa: Member of the Board of Directors and Deputy General Director

- Mr. Do Manh Hung: Independent Members of the Board of Directors
- Mr. Phan Manh Ha: Independent Members of the Board of Directors
- Mr. Duong Ngoc Hai: Independent Members of the Board of Directors

***Supervisory Board (“SB”):***

- Ms. Le Thi Hong Tham: Head of the Supervisory Board
- Mr. Do Ngoc Tuyen: Member of the Supervisory Board
- Ms. Pham Thi Thu Ha: Member of the Supervisory Board

***Executive Board:*** All members of the executive board are present.

**2. Legal Validity of the General Meeting of Shareholders :**

The Shareholder Eligibility Committee carried out the procedures for registration to attend the General Meeting.

The Head of the Shareholder Eligibility Committee read the report on the eligibility of shareholders attending the meeting:

At ... hour ... minutes, the total number of shareholders attending the meeting (including shareholders and valid authorized representatives) was ..... shareholders, representing (holding and authorized) ..... shares, corresponding to ..... voting rights (each share equals one vote), accounting for .....% of the total voting shares of the Company’s shareholders.

Pursuant to Enterprise Law No. 59/2020/QH14 and the Charter on organization and operation of TDT Investment and Development Joint Stock Company, the 2026 Annual General Meeting of Shareholders is duly convened and eligible to proceed.

**II. PROCEEDINGS OF THE GENERAL MEETING OF SHAREHOLDERS**

**1. The General Meeting proceeded with the approval of the list of the Presiding Committee, the Vote Counting Committee, and the introduction of the Secretary..**

- Ms. Dao Thi Thu Thuy announced the purpose of the meeting and introduced the delegates in attendance.

- Ms. Dao Thi Thu Thuy guided the Congress through the procedures for approving the list of Chairpersons, the Vote Counting Committee, and introducing the Secretary:

- **Presiding Committee:**

Mr. Chu Thuyen - Chairman of the Board of Directors – Chairperson

Mr. Nguyen Viet Thang – Vice Chairman of the Board of Directors/General Director – Member

- **Secretary of the General Meeting:**

The Chairperson appointed and introduced the Secretary of the General Meeting:  
Ms. Tran Thi Hue

- **Vote Counting Committee:**

Ms. Nguyen Thi Mien - Head of the Vote Counting Committee

Ms. Hoang Thi Hop - Member of the Vote Counting Committee

Ms. Nguyen Thi Thanh Nhan - Member of the Vote Counting Committee

*The General Meeting approved the resolution with 100% of the voting shares present in favor, by raising voting cards.*

## **2. Approval of the Agenda, Working Regulations, and Voting Procedures of the General Meeting.**

Ms. Tran Thi Hue - presentation

- Agenda for the 2026 Annual General Meeting of Shareholders;
- Rules of procedure and voting at the 2026 Annual General Meeting of Shareholders.

*The General Meeting approved the resolution with 100% of the voting shares present in favor, by raising voting cards.*

## **3. Presentation of Reports and Proposals at the General Meeting**

*The Reports and Proposals are attached to these Minutes. .*

- Mr. Nguyen Viet Thang - Vice Chairman of the Board of Directors/General Director: Report on the activities of the Board of Directors in 2025 and the plan for 2026.
- Ms. Le Thi Hong Tham - Head of the Supervisory Board: Report on the activities of the Supervisory Board in 2025 and the plan for 2026.
- Ms. Nguyen Thuy Nga - Chief Accountant:
  - Report on the audited financial statements for 2025;
  - Proposal for profit distribution plan for 2025 and plan for 2026;
  - Proposal for the remuneration policy for members of the Board of Directors and Supervisory Board in 2025, plan for 2026.
- Ms. Pham Thi Thu Ha – Member of the Supervisory Board:
  - Proposal for amending and supplementing the regulations on the operation of the Supervisory Board;
  - Proposal for amendments to the Articles of Association, internal governance regulations, and operating regulations of the Board of Directors of the Company;
  - Proposal for selecting an independent auditing firm in 2026.

## **4. Discussion at the General Meeting**

The Chairperson of the General Meeting presided over the discussion of the contents of the reports and proposals at the meeting..

## **5. Voting on the following items:**

### **Matters Approved by the General Meeting of Shareholders:**

The General Meeting proceeded to vote on matters within its authority by secret ballot. The vote counting results are as follows:

Total ballots issued: ..... representing ..... voting rights, accounting for .....% of the total voting shares of attending shareholders.

Total ballots collected: ..... representing ..... voting rights, accounting for .....% of the total voting shares of attending shareholders.

Total ballots not collected: ..... representing ..... voting rights, accounting for .....% of the total voting shares of attending shareholders.

**Results of the vote on the reports and proposals:**

**Content 01: Approval of the Report on the activities of the Board of Directors in 2025 and the plan for 2026**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**Content 02: Approval of the Report on the activities of the Supervisory Board in 2025 and the plan for 2026**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**Item 03. Approval of the audited financial statements for 2025.**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**Content 04. Approval of the profit distribution plan for 2025 and the plan for 2026.**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**Content 05. Approval of amendments and additions to the operating regulations of the Supervisory Board.**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**Content 06. Approval of amendments to the Charter, internal governance regulations, and operating regulations of the Board of Directors.**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**Content 07. Approval of the proposal on remuneration policy for members of the Board of Directors and Supervisory Board in 2025, and the plan for 2026.**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**Content 08: Approval of the selection of an independent auditing firm to audit the 2026 financial statements.**

Voting Results:

- Valid votes: ..... votes
- Invalid votes: ..... votes
- Votes in favor: ..... votes, representing .....% of the shares present and voting
- Votes against: ..... votes, representing .....% of the shares present and voting
- Abstentions: ..... votes, representing .....% of the shares present and voting.

**III: APPROVAL OF THE RESOLUTION AND THE MINUTES OF THE GENERAL MEETING OF SHAREHOLDERS**

- The Secretary read the full draft of the Resolution.
- The General Meeting approved the Resolution with ....% of the voting shares present in favor.

- The Minutes were read aloud, and the entire General Meeting approved them with ....% of the voting shares present.
- The Chairperson declared the adjournment of the 2026 Annual General Meeting of Shareholders of TDT Investment and Development Joint Stock Company.

The General Meeting concluded at 11:15 a.m. on the same day.

**SECRETARY**

**CHAIRPERSON**

*Tran Thi Hue*